Manuscript preparation

Title page

The title page should include:

- The name(s) of the author(s)

- A concise and informative title

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corresponding author

Abstract

Please provide an abstract of 100 to 150 words. The abstract should not contain any undefined abbreviations or unspecified references.

The authors can supply additional abstracts in other languages (for instance in the author’s native language). Such abstracts are optional and will only be published online. They must be supplied in Unicode, especially if they are using non-roman characters.

Keywords

Please provide 4 to 6 keywords which can be used for indexing purposes.

Text formatting

For submission in Word

• Use a normal, plain font (e.g., 10-point Times Roman) for text.

• Use italics for emphasis.

• Use the automatic page numbering function to number the pages.

• Do not use field functions.

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• Use the table function, not spreadsheets, to make tables.

• Use the equation editor or MathType for equations.

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For submission in LaTeX, Springer provides a LaTeX macro package.

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* [LaTeX Macro Package](ftp://ftp.springer.de/pub/tex/latex/svjour3/global.zip)

Heading levels, numbering

Please use the decimal system of headings with no more than three levels.

Abbreviations and acronyms

Abbreviations should be defined at first mention and used consistently thereafter.

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Please always use internationally accepted signs and symbols for units, SI units.

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Please use the standard mathematical notation for formulae, symbols etc.:

• Italic for single letters that denote mathematical constants, variables, and unknown quantities

• Roman/upright for numerals, operators, and punctuation, and commonly defined functions or abbreviations, e.g., cos, det, e or exp, lim, log, max, min, sin, tan, d (for derivative)

• Bold for vectors, tensors, and matrices.

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Footnotes on the title page are not given reference symbols. Footnotes to the text are numbered consecutively; those to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data).

Acknowledgments

Acknowledgments of people, grants, funds, etc. should be placed in a separate section before the reference list. The names of funding organizations should be written in full.

References

The list of References should only include works that are cited in the text and that have been published or accepted for publication.

Personal communications and unpublished works should only be mentioned in the text. Do not use footnotes or endnotes as a substitute for a reference list.

Citation in text

Citations in the text should be identified by numbers in square brackets. Some examples:

1. Negotiation research spans many disciplines [3].

2. This result was later contradicted by Becker and Seligman [5].

3. This effect has been widely studied [1-3, 7].

List style

Journal article

Hamburger, C.: Quasimonotonicity, regularity and duality for nonlinear systems of partial differential equations. Ann. Mat. Pura. Appl. 169, 321–354 (1995)

Book

Geddes, K.O., Czapor, S.R., Labahn, G.: Algorithms for Computer Algebra. Kluwer, Boston (1992)

Book chapter

Broy, M.: Software engineering — from auxiliary to key technologies. In: Broy, M., Denert, E. (eds.) Software Pioneers, pp. 10–13. Springer, Heidelberg (2002)

Article by DOI

Slifka, M.K., Whitton, J.L. Clinical implications of dysregulated cytokine production. J Mol Med. (2000) doi:10.1007/s001090000086

Online document

Doe J (1999) Title of subordinate document. In: The dictionary of substances and their effects. Royal Society of Chemistry. Available via DIALOG. http://www.rsc.org/dose/title of subordinate document. Cited 15 Jan 1999

Always use the standard abbreviation of a journal's name according to the ISSN List of Title Word Abbreviations, see http://www.issn.org/en/node/344

Tables and figures

Tables

• All tables are to be numbered using Arabic numerals.

• Tables should always be cited in text in consecutive numerical order.

• For each table, please supply a table heading. The table title should explain clearly and concisely the components of the table.

• Identify any previously published material by giving the original source in the form of a reference at the end of the table heading.

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If electronic supplementary material (ESM) is submitted, it will be published as received from the author in the online version only. ESM may consist of:

• information that cannot be printed: animations, video clips, sound recordings

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• If supplying any ESM, the text must make specific mention of the material as a citation, similar to that of figures and tables (e.g., ". . . as shown in Animation 3.").

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* Supply all figures electronically.
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* For vector graphics, the preferred format is EPS; for halftones, please use TIFF format. MSOffice files are also acceptable.
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* Definition: Black and white graphic with no shading.
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* If an appendix appears in your article and it contains one or more figures, continue the consecutive numbering of the main text. Do not number the appendix figures,

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Disclosure of potential conflicts of interest